The Presbytery of Denver of the Presbyterian Church (U.S.A.) held a stated Meeting at Habitat for Humanity Metro Denver in Denver, Colorado on January 26, 2016. The Stated Clerk declared that a quorum was present.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Adams, J. |  |  |  |  |  |
| Allen-Pickett, G. |  |  |  |  |  |
| Anderson, J. E. |  |  |  |  |  |
| Anderson, K. |  |  |  |  |  |
| Beal, C. | P |  |  |  |  |
| Beitzel, C. | P |  |  |  |  |
| Bell, D. |  |  |  |  |  |
| Bell, J. | P |  |  |  |  |
| Berry, C. | P |  |  |  |  |
| Blackstock, S. |  |  |  |  |  |
| Boucher, S. | P |  |  |  |  |
| Bretz, P. |  |  |  |  |  |
| Brummett, J. |  |  |  |  |  |
| Buchanan, A. | P |  |  |  |  |
| Cameron, H. |  |  |  |  |  |
| Chai, D. |  |  |  |  |  |
| Christensen, A.  | P |  |  |  |  |
| Chung, S. |  |  |  |  |  |
| Clang, M. |  |  |  |  |  |
| Cooper, D. |  |  |  |  |  |
| Coplen, M. | P |  |  |  |  |
| Darbonne, W. | P |  |  |  |  |
| Davis, K. Robb | P |  |  |  |  |
| Davis, William | P |  |  |  |  |
| Dixon, M.  | P |  |  |  |  |
| Doehring, C. |  |  |  |  |  |
| Dolquist, D. |  |  |  |  |  |
| Dolquist, S. |  |  |  |  |  |
| Dyson, J.  | P |  |  |  |  |
| Emig, J. | P |  |  |  |  |
| Fisher, C. | P |  |  |  |  |
| Flory, R. |  |  |  |  |  |
| Fouther, J. |  |  |  |  |  |
| Fry, S. | P |  |  |  |  |
| Gallegos, G. |  |  |  |  |  |
| George, M.  | P |  |  |  |  |
| Graber, Kim | P |  |  |  |  |
| Hamer, A |  |  |  |  |  |
| **Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Hancock, Z. | P |  |  |  |  |
| Heil, D. |  |  |  |  |  |
| Holm, E. | P |  |  |  |  |
| Holmes, R. |  |  |  |  |  |
| Huff, R. |  |  |  |  |  |
| Johnstone, M. |  |  |  |  |  |
| Kane, R.  |  |  |  |  |  |
| Kim, E. |  |  |  |  |  |
| Kim, J. |  |  |  |  |  |
| Kitchen, P. |  |  |  |  |  |
| Koerner, S. |  |  |  |  |  |
| Lundgaard, S.\* |  |  |  |  |  |
| Lyons, B. |  |  |  |  |  |
| Mares, J. | P |  |  |  |  |
| Marshall, P. |  |  |  |  |  |
| McWilliams, F. |  |  |  |  |  |
| Meeks, M. | P |  |  |  |  |
| Mendez, A. | P |  |  |  |  |
| Mooney, T. |  |  |  |  |  |
| Motsko, M. |  |  |  |  |  |
| Parsons, C. | P |  |  |  |  |
| Pettit, D. | P |  |  |  |  |
| Poos-Benson, S. A. |  |  |  |  |
| Reeves, K. A.\* |  |  |  |  |  |
| Royle, B.  |  |  |  |  |  |
| Sandahl, C. | P |  |  |  |  |
| Sanders, W. | P |  |  |  |  |
| Scheiber-Sjostrom, A. |  |  |  |  |
| Sewell, R.\* |  |  |  |  |  |
| Sheffield, T. | P |  |  |  |  |
| Shaw, K. | P |  |  |  |  |
| Shrumm, D. | P |  |  |  |  |
| Smith, J. |  |  |  |  |  |
| Smith, S. |  |  |  |  |  |
| Spear, B. |  |  |  |  |  |
| Spurlock, J. |  |  |  |  |  |
| Steinbacher, P. | P |  |  |  |  |
| Stringer, J. |  |  |  |  |  |
| Stuart, J. |  |  |  |  |  |
| Sugg, L. | P |  |  |  |  |
| Swaney, J. |  |  |  |  |  |
|  |  |  |  |  |  |
| **Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Syrdal, M. |  |  |  |  |  |
| Taylor Seaman, A. |  |  |  |  |  |
| Traylor, C. | P |  |  |  |  |
| Troxler, L. | P |  |  |  |  |
| Ulrich, C. | P |  |  |  |  |
| Van Deren, D. |  |  |  |  |  |
| Vanderpol, J. |  |  |  |  |  |
| Vanderborgh, S. |  |  |  |  |  |
| Vickstrom, M. | P |  |  |  |  |
| Ward, R.\* | P |  |  |  |  |
| Westfall, L. | P |  |  |  |  |
| Whitehead, J. |  |  |  |  |  |
| Wigger, J.\* |  |  |  |  |  |
| Wilson, G. | P |  |  |  |  |
| Wilson, R. |  |  |  |  |  |
| Young, D. | P |  |  |  |  |
| Yu, J. | P |  |  |  |  |
| **RETIRED-Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Ammons, C. |  |  |  |  |  |
| Angus, L. |  |  |  |  |  |
| Avery, L.  |  |  |  |  |  |
| Avery, W.  |  |  |  |  |  |
| Baird, J.  |  |  |  |  |  |
| Barley, K. |  |  |  |  |  |
| Becker, D. |  |  |  |  |  |
| Bennett, D.  |  |  |  |  |  |
| Bielenberg, R. |  |  |  |  |  |
| Blackstock, D. | P |  |  |  |  |
| Bock, P.  |  |  |  |  |  |
| Bollinger, R.  |  |  |  |  |  |
| Brown, D. |  |  |  |  |  |
| Bultena, L.  |  |  |  |  |  |
| Calhoun, W. | P |  |  |  |  |
| Campbell, L. |  |  |  |  |  |
| Casberg,, S.  |  |  |  |  |  |
| Cearley, C. |  |  |  |  |  |
| Colwell, W. |  |  |  |  |  |
| deBree, T. |  |  |  |  |  |
| Depenbrock, F. |  |  |  |  |  |
| Depenbrock, L. |  |  |  |  |  |
| Dhonau, D.  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Retired Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Everitt, L. |  |  |  |  |  |
| Gilliland, J. |  |  |  |  |  |
| Grimm, L. | P |  |  |  |  |
| Groff, K. | P |  |  |  |  |
| Grothe, L.  |  |  |  |  |  |
| Gwaltney, R. |  |  |  |  |  |
| Hadley, J. |  |  |  |  |  |
| Hampel, R. |  |  |  |  |  |
| Hanner, A. |  |  |  |  |  |
| Hartman, D.  |  |  |  |  |  |
| Hays, J. C. |  |  |  |  |  |
| Heuer, H. |  |  |  |  |  |
| Hole, J. |  |  |  |  |  |
| Jacobsen, M. |  |  |  |  |  |
| Jewell, S. E. | P |  |  |  |  |
| Johnson, B. |  |  |  |  |  |
| Jordan, P. | P |  |  |  |  |
| Kelly, J. |  |  |  |  |  |
| Kepner, N.  |  |  |  |  |  |
| Kingsbury, N. |  |  |  |  |  |
| Kugler, B.  |  |  |  |  |  |
| Lafollette, R. |  |  |  |  |  |
| Laurie, J. | P |  |  |  |  |
| Lindsey, S. |  |  |  |  |  |
| Lodwick, R. |  |  |  |  |  |
| McDonald, J.  |  |  |  |  |  |
| McGinness, H. |  |  |  |  |  |
| Maruyama, A. |  |  |  |  |  |
| Medford, F. |  |  |  |  |  |
| Melting, M. |  |  |  |  |  |
| Minear, J.  |  |  |  |  |  |
| Mochizuki, M. |  |  |  |  |  |
| Muldrow, B. |  |  |  |  |  |
| Muldrow, R. |  |  |  |  |  |
| New, R. |  |  |  |  |  |
| Northup, R. |  |  |  |  |  |
| O'Lane, J. |  |  |  |  |  |
| Oram, R.  |  |  |  |  |  |
| Park, Augustine |  |  |  |  |  |
| Peters, D. |  |  |  |  |  |
| Piper, A. |  |  |  |  |  |
|  |  |  |  |  |  |
| **Retired Teaching Elders** | **Jan** | **Mar** | **May** | **Aug** | **Oct** |
| Piper, J. |  |  |  |  |  |
| Plummer, S.  |  |  |  |  |  |
| Purvis-Smith, V. |  |  |  |  |  |
| Raath, E. | P |  |  |  |  |
| Ross, R. J. |  |  |  |  |  |
| Schlenker, J.  |  |  |  |  |  |
| Shaffer, P. |  |  |  |  |  |
| Smidt, H.  |  |  |  |  |  |
| Smith, P. | P |  |  |  |  |
| Song, J.  |  |  |  |  |  |
| Spohr, C. |  |  |  |  |  |
| Stewart, R. | P |  |  |  |  |
| Thwaites, E. |  |  |  |  |  |
| Vahle, Marilynn |  |  |  |  |  |
| Van Meulebrouck,  |  |  |  |  |  |
| Vestal, B. C. |  |  |  |  |  |
| Walker, D. G. |  |  |  |  |  |
| Warming, P. |  |  |  |  |  |
| Wehrman, K. |  |  |  |  |  |
| Wilbanks, D. |  |  |  |  |  |
| Wolf, P. |  |  |  |  |  |
| Wollerman, F. |  |  |  |  |  |
| Woodson, J. |  |  |  |  |  |
| Wright, J.  |  |  |  |  |  |

**ELDERS PRESENT**

**ARVADA**

 Arvada (3)

 Hildebrand, S.

 Goad, R.

 Curtis, R.

 Bethel (1)

 Brito, B.

 Trinity (2)

 McLane, M.

 Shaw, M. J.

**AURORA**

 First (2)

 Thang, A.

 Mountain View (1)

 Hall, M.

 St. Paul (2)

 Larson, B.

**BYERS (1)**

 Tangeman, K.

**DENVER**

 Calvary (2)

 Cooper, D.

 Capitol Heights (2)

 Hupp, M.

 Central (3)

 Bond, A.

 Habiger, R.

 First Avenue (2)

 Garner, G.

 Korean Central (2)

 Park, M.

 Park, K.

 Montview (3)

 Hulac, P.

 Carlson, M.

 Matchett, B.

 Peoples (2)

 Cochrane, S.

 Rice-Allen, D.

 St. Andrew (2)

 Montoya, Y.

 Anderson, B.

Wellshire (4)

 McDonald, S.

 Fleischmann, B.

 Day-Lucore, P.

 Latta, B.

**ELBERT (1)**

Martin, C.

**ELIZABETH (1)**

Biewenga, C.J.

**ENGLEWOOD**

First (1)

 Mayhew, W.

**EVERGREEN**

Church of the Hills (2)

 Evashevski, B.

 Ballantyne, J.

**GEORGETOWN**

First (1)

 McCoy, P.

**GOLDEN**

 First (2)

 McCarraher, C.

 Duggan, B.

**LAKEWOOD**

 Green Mountain (2)

 Blackstock, S.

 Musgrave, C.

 First (2)

 Cator, C.

**LEADVILLE**

First (1)

 Savage, S.

**LITTLETON**

First (2)

Lemay, D.

 Kizer, L.

 Grace (3)

 Kuska, F.

 Walker, B.

 St. James (3)

 Lynch, S.

**NORTHGLENN**

 Good Shepherd (2)

 Matthews, N.

 Matthews, J.

**NORTH HIGHLAND (1)**

Springs, B.

**SOUTHPARK (2)**

 Comstock, G.

**STRASBURG (1)**

McNeil, B.

**TABERNASH**

Eternal Hills (2)

 Conrad, K.

**WHEAT RIDGE**

 Wheat Ridge (2)

 Brown, B.

 Niquette, J.

**CHURCHES NOT REPRESENTED**

Brighton First (2)

New Hope (2)

Iglesia (2)

Montbello United (1)

Eagle River (2)

Grand Lake (1)

Idaho Springs (1)

Kiowa Creek (1)

Columbine (3)

Genesis (2)

Presbytery Church of Covenant (2)

Providence (2)

Shepherd of the Hills (3)

Westminister (2)

**CORRESPONDING MEMBERS**: Shupe, M. (Plains & Peaks), Ngatia, J. (Neema)

**CERTIFIED EDUCATORS, COMMISSIONED CHURCH WORKERS, CREs, COMMITTEE MODERATORS:** Barbaran, J., Bedford W., Bui, T., Hewlett, B., Safford, S.,

**ELDER COUNCIL MEMBERS:** (Any not listed as commissioners): Goss, J., Ritzdorf, D., Demmler, J.

**VISITORS:** Jensen, B., Habiger, C., Ritscher, P., Lewis, C., McRae, C., McRae R., Woodis, S., Jewell, M., Smith, S., Carroll, W., Sutterlin, J., Wilson, D., Goss, D., Furlow, K., Niquette, J., Ahmed, H., Abdi, A., Hutton, M., Musgrave, L., Kenney, S., Harris, J., Corman, S., McNeill, H., Hector, A., Lynch, D., Smith, O., Nipple, K., Beauman, W., Terry, V., Hafenstein, N., Cummings, I., Carlisle, B.

Total Ministers Present (including retired): 51 Total Elders Present: 52

Total Minister Members Absent (excluding retired): 41 Total Elders Absent: 26

Others Present: 31 Corresponding Members: 02

**OPENING PRAYER**

The meeting was called to order in Fuller’s Hall of Habitat for Humanity of Metro Denver at 6:00 p.m. with a prayer by Moderator Diane Ritzdorf.

**WELCOME FROM HABITAT FOR HUMANITY**

Mark Christman leader of The Carpenter‘s Helpers, and Molly McNerney, Faith Relations Manager of Habitat for Humanity of Metro Denver, welcomed the assembly members.

**NEW TEACHING ELDER INTRODUCTION**

Clover Reuter Beal Co-Pastor Montview Boulevard

John Ross Transitional Pastor Grace

Charles Traylor Pastor Church of the Hills

Carol Fisher Pastor St. Andrew

Thomas A. Ulrich Pastor First, Georgetown

John Yu Pastor Korean Central

**WELCOME TO NEW RULING ELDERS**

Moderator Diane Ritzdorf asked those ruling elders who were attending the assembly for the first time to stand and be introduced. The corresponding members were asked to introduce themselves.

**OMNIBUS MOTION**

**The Presbytery voted to:**

1. **Approve the Docket** as distributed.
2. **Enroll the Corresponding Members** who were introduced, and grant to them permission of the floor.
3. **Approve the minutes of the October 27, 2015** Presbytery Assembly as posted on the Presbytery website.
4. **Receive the report of the Administrative Commission to Install** Cody Sandahl as Pastor of the First Presbyterian Church, Littleton.
5. **Receive the report of the Administrative Commission to Install** Clover Beal as Co-Pastor of the Montview Boulevard Presbyterian Church.

**PRESBYTERIAN INVESTMENT AND LOAN PROGRAM**

Moderator Diane Ritzdorf introduced Clare Lewis, Vice President of Sales and Marketing for the Presbyterian Loan and Investment Program (PILP), who explained the mission of PILP and how it provides low interest rate loans, and the investment of term notes. She presented rebate checks to: Eagle River Church, Avon; Genesis, Littleton; Presbyterian Church of the Covenant, Greenwood Village; St. James, Littleton; St. Paul, Aurora.

**MODERATOR’S PRIVILEGE**

Outgoing Moderator Diane Ritzdorf thanked the assembly for the honor of serving the presbytery, and thanked Vice-Moderator Mark Vickstrom for his work this year.

**INSTALLATIONS**

TE Stan Jewell was installed as the 2016 Presbytery Moderator.

RE Jean Demmler was installed as the 2016 Presbytery Vice-Moderator.

They were presented symbols of the office.

**RECOGNITION OF OUTGOING MODERATOR AND VICE MODERATOR**

TE Tom Sheffield thanked RE Diane Ritzdorf, outgoing Presbytery Moderator, for her leadership and her elegance during 2015. TE Tom Sheffield also thanked outgoing Presbytery Vice Moderator Mark Vickstrom. Gifts were given to each in appreciation of their service.

**TREASURER’S REPORT**

Presbytery Treasurer Joann Goss reported that the 2015 end-of-the-year closing of the books has been completed. The budget has been set. The success of the budget will be determined by the grant from Colorado Trust, and per capita receipts. The complete financial reports can be found on the presbytery website. Preparations are underway for the 2015 audit.

**PRESBYTERY AT WORSHIP**

Worship leadership was provided by RE Sharon Cochran, RE Dave Goss, TE Gretchen Wilson, TE Louise Westfall. Newly installed Presbytery Moderator Stan Jewell preached. Communion servers were TE Matt Coplen, RE Judy Jensen, RE Rick Goad, TE Christine Beitzel. Music was provided by Will Smith, Central Presbyterian Church.

**COUNCIL REPORT**

Presbytery Pastor Tom Sheffield reported on the attention council is giving to strategic ministry.

**Personnel Committee**

TE Loye Troxler, moderator of the Personnel Committee, presented the recommendation and the assembly ***VOTED*** that the contract for Interim Stated Clerk Cathy Ulrich be renewed for one year, until March 2017.

**Relations and Communications**

Presbytery Vice Moderator Jean Demmler presented the report highlighting recent efforts to nurture and strengthen the relationships between the Presbytery of Denver and other organizational PC(USA) church units organizations to which the presbytery belongs, for example the Colorado Council of Churches.  The Relations and Communications Workgroup, with the approval of Council, sent a letter to congregations which included Stated Clerk Gradye Parsons' article on We Choose Welcome and an open letter from the Christian Faith Leaders of Colorado on refugees.  Also, the report highlighted the establishment of a Bills and Overtures Committee to assist the Presbytery in its preparation for the 222nd General Assembly.  The Relations and Communications Workgroup, in conjunction with the Assemblies Workgroup, is making an effort to better welcome and orient new Ruling Elder Commissioners to each assembly.  The Vice Moderator thanked the following individuals who worked on this initiative for this January 2016 assembly: Rev. Kenny Shaw, Sherry Kenney, Georgia Comstock, Kim Nipple and Bonnie Jensen.

**HIGHLANDS CAMP JOINT COMMITTEE**

Maria Shupe presented a report and video.

**NOMINATING COMMITTEE**

RE Sue Cornman, co-moderator of the Committee on Nominations, presented this slate:

Committee on Ministry

 **Class of 2018**

RE Jon Sutterlin (Montview)

 TE Heather Cameron

 TE Don Shrumm

 TE Rich Stewart

Committee on Preparation for Ministry

 **Class of 2018**

 RE Beth Hewlett (Calvary)

 TE Steven Blackstock

 TE Russ Kane

 **Class of 2017**

 TE JoAnne Dyson

Partnership of Zimbabwe and Denver Presbyteries

 **Class of 2018**

RE Laura Lunsford (Genesis)

Highlands Camp Joint Committee

 **Class of 2018**

 RE Nancy Dixon (St. Paul)

 TE Peggy Marshall

These were ***VOTED*** by the assembly.

RE Cornman encouraged the assembly to contact members of the Nominating Committee and volunteer to serve on presbytery committees.

**INTERIM STATED CLERK**

Interim Stated Clerk Cathy Ulrich has been informed by the stated clerk of the Synod of the Rocky Mountains that a remedial complaint has been filed by a minister member of the Presbytery of Denver. The stated clerk of the presbytery must receive a copy of the complaint before the synod may begin the process. The next step will be for the presbytery to name a committee of counsel. The bylaws have no provision for naming this committee of counsel. The presbytery bylaws provide for a process for appointing an Investigating Committee when a disciplinary allegation is filed which is for the presbytery moderator, in consultation with the stated clerk, to appoint the committee. This process, of having the presbytery moderator, in consultation with the stated clerk, appoint the committee of counsel, follows the procedure in the bylaws. The council has already voted to recommend this process.

Recommendation: *that the assembly gives authority to the Presbytery Moderator to appoint the committee of counsel, and report this to the next assembly*.

The assembly ***VOTED*** in favor of the recommendation.

Vice Moderator Jean Demmler assumed the chair.

**Racial Ethnic Diversity**

RE Olivia Hudson Smith presented the report explaining that the focus of the work group this year will be on all ethnicities. Pastor Tu Minh Bui spoke about his journey in coming to America; his testimony is printed and available on the registration table. Anne Christensen presented an ethnic biography of her German great-grandparents who immigrated to the United States in 1850’s. It was announced that on April 16 Raafat Girgis will be in the Presbytery of Denver to lead the sharing of stories.

**Leadership**

RE Diane Ritzdorf presented the report announcing a leadership event on February 20 called *Courage: Acting Fearlessly in Fearful Times* at New Hope Presbyterian Church, Castle Rock.

**Long Term Initiatives**

Chris Wineman, moderator of Long Term Initiatives (LTI), presented the report announcing a third year of participating in the New Beginnings program, encouraging congregations to attend the first events to learn more on Saturday, February 13, at Good Shepherd. Four congregations may participate with the financial support from LTI.

Moderator Stan Jewell assumed the chair.

**PARTNERSHIP OF ZIMBABWE AND DENVER PRESBYTERIES**

TE Gretchen Wilson presented the report thanking the presbytery for marking the 10th anniversary of the partnership. A new Memorandum of Understanding was voted by each presbytery.

**Commissioning of Rich Stewart**

TE Rich Stewart was commissioned to Short Term Service at Trinity Greencroft, Harare and will begin service on February 16.

**COUNCIL REPORT**

*At its meetings on November 2, December 1, 2015 and January 5, 2016 the Council took these actions:*

**Mission and Ministry**

Winners of the video contest were announced at the assembly. Empowering Incarcerated Women Mission Partnership won first place.

The council APPROVED a recommendation toallocate receipts from the 2014 Peacemaking Offering Fund: $2000 to the Colorado Council of Churches for its Soulful Sundays to increase racial understanding among churches in Colorado; $1500 to Presbyterian Disaster Assistance for Syrian Refugee Relief.

The following grants were VOTED:

**Zimbabwe Mission Partnership** - $9000

**Malawi Mission Partnership** - $9,000 and that presbytery renew this mission partnership.

**Central Visitation Mission Partnership** - $9,000 and that presbytery renew this mission partnership.

**Metro Saints Covenant Community** - $10,000.

**WilderSoul Task Force** receiving the submitted report, and a grant for $1500.

**Empowering Incarcerated Women Mission** - $7000 and that that the partnership be renewed.

**Lomagundi Clinic Mission Partnership** - $7000

**Highlands Day Camp Mission Partnership** - $7000

**Network Ministries** **Mission Partnership** - $5000

**Leadership**

Update on Leadership Retreat and other planswere given. Fifty people have registered for the November leadership retreat**.**

February 20 there will be a training event, **Courage: Acting Fearlessly in Fearful Times**, at New Hope, Castle Rock

Council APPROVED a recommendation for the celebration of the Sacrament of Holy Communion at the Leadership Retreat on November 14 at Highlands.

**Stated Clerk’s Report**

There were 60 participants at Compassion Fatigue Prevention and Resilience Training workshop held on October 19. The workshop was offered as part of the required training relative to sexual misconduct policy of the presbytery. Extra workbooks have been received and are available in the presbytery office.

The synod stated clerk informed us that a remedial complaint has been filed by Rev. Darryl Young. Before the process may begin the Presbytery of Denver must receive a copy through certified mail, and inform the synod that the copy has been received. When the presbytery receives a copy of the complaint the next requirement of the presbytery is to appoint at least three persons to guide the council throughout the remedial judicial process until a final decision is reached. The method for designating a committee of counsel is currently not included in the bylaws or standing rules. It is recommended that a process be put in place so that it is not necessary to call a special meeting of the council to appoint one, should a complaint be filed.

There was a **Recommendation** that the assembly grant permission to the moderator of presbytery to appoint the committee of counsel. This is the process the bylaws indicate for an investigating committee. **VOTED**

**Presbytery Pastor Report**

Presbytery Nominating Committee members have been presented to and voted by the assembly. At the January assembly the names of co-moderators: Sue Cornman and Clarke Vestal will be presented.

**Finance and Property**

The work group made a recommendation to approve the communication easement agreement for **First Presbyterian Church, Brighton**. The presbytery assembly gave council permission to consider and vote on this item. There was a motion to ratify the sale of the communication easement for $240,000. VOTED

Council approved a shared use agreement for **Central Presbyterian Church** with the Denver Philharmonic Orchestra (orchestra will rehearse and perform in the sanctuary; orchestra will pay up to and including $100,000 for renovation, which will be paid before the work starts).

Council approved a facility use agreement between the Presbytery of Denver and **Korean Central Presbyterian Church**, for 6-months use of the sanctuary and rooms in the Presbytery Center.

Shared Use Agreement between Trinity Presbyterian Church and The Apostolic Church of Faith in Jesus Christ was approved.

**Treasurer’s Report**

Council APPROVED the credit card policy.

Council VOTED to approve an engagement letter for Wagner, Barns, and Griggs to conduct the 2015 audit.

**Long Term Initiatives**

Council APPROVED the 1001 New Worshipping Community application of the Myanmar Denver Christian Church**.**

**Strategic Ministry Discussions**

Council APPROVED the proposal for a special meeting on Saturday, January 9, from 9:00 a.m. to 12:00 p.m.

Council VOTED to establish a Dream Group that would take responsibility for initial stages of planning the January 9th meeting by: 1) designing a process to take our concerns forward, 2) consulting with leaders and also members across the presbytery, including the Process Development Work Group, and 3) presenting a plan to bring to council and the presbytery assembly.

**Relations and Communications**

Council APPROVED a motion to organize a **Bills and Overtures Committee**, consisting of former General Assembly Commissioners and newly elected commissioners (who will be asked to have voice but no vote) to review overtures sent out and requesting a concurrence, and to bring a recommendation to the council.

Council endorsed sending out to the presbytery, via email, both General Assembly Stated Clerk Gradye Parsons’ invitation (We Choose Welcome) and the letter from the Christian Faith Leaders of Colorado, as opportunities to educate and engage their communities in refugee discussion.

**COMMITTEE ON MINISTRY REPORT**

*At its meetings on November 1, December 7, 2015 and January 4, 2016 the Committee on Ministry took these actions:*

**St. Andrew and Carol Fisher**

Stan Jewell will moderate the congregational meeting on November 15. Committee approved terms of call and installation commission.

Effective date December 7, 2015.

**EFFECTIVE SALARY**

Cash Salary $22,000

Housing Allowance $32,000

**VOUCHERED EXPENSES**

Auto expense $1,200

Business/professional expense $1,000

Continuing Education $1,500

Moving costs (up to) $8,000

Full medical, pension, disability, and death benefit coverage under the Board of Pensions

Paid Vacation: 5 weeks, including 5 Sundays

Paid Continuing Education: 2 weeks per year, cumulative to 3 years

**Installation Commission**

January 31 at 3:00 p.m.

TE Stan Jewell, Presbytery Moderator to preside

TE Amy Mendez

TE Clarke Vestal

TE Kim Graber

RE Becky Crockett, St. Andrew

RE John Sutterlin, Montview

To sit with the commission:

Deacon Diane Wilson, St. Andrew

**Calvary and David Petit**

Approved the Stated Supply contract:

Half-time serving approximately 20 hours per week.

Cash Salary $13,953.40

Housing $19,680.00

Pension to 403(b) $ 3,248.50

Study Leave $ 750.00

Auto Allowance mileage at the current IRS rate.

Vacation 4 weeks including 5 Sundays

Study Leave 2 weeks including Sundays

Weddings will be contracted separately

Funerals will be contracted separately, compensation of $150.00

**Good Shepherd**

The committee approved a document called Next Steps for Good Shepherd Church; suggested that Rev. Davis submit a Personal Information Form in order to help with discernment process regarding gifts and talents.

**Grace and John Ross**

Approved the Interim Pastor contract between John Ross and Grace

One year, full time

Cash Salary $55,000

Housing allowance $30,000

FICA/SSD $ 8,415

**Total $93,415**

Reimbursable annual expenses (by voucher)

Business/professional expenses $3,750\*

Continuing education $4,000

Books $1,000

Moving Costs $\*\*

\*Amount subject to budget in 2016

\*\*If needed, amount would be deducted from salary

Post-Retirement Dues $10,705

Paid Vacation: 4 weeks (including 5 Sundays)

Paid Continuing Education: 2 weeks

**Mountain View**

Steve Mitchell at Mountain View has resigned. There is a process of doing a survey of the congregation to determine the process for pastoral leadership.

**Church of the Hills and Susan Boucher**

Approved the contract for Susan Boucher to provide temporary pastoral leadership. The contract will end January 1, 2016.

**Church of the Hills and Chuck Traylor**

Approved the Terms of Call and installation commission.

Effective Salary

Cash $52,000

Fair value of manse $18,900

Utilities $ 1,800

Total $72,700

Reimbursable expenses (by voucher)

Auto up to $ 1,500

Business/professional $ 2,000

SECA Supplement $ 5,424

Continuing Education $ 1,500

Other allowances $ 648

Moving costs $10,000

Full medical, pension, disability, and death benefit coverage (2016 dues rate of 36.5%, $25,879)

Paid vacation: 4 weeks including 5 Sundays

Paid continuing education: 2 weeks including 2 Sundays

After the seventh year of service, the congregation will provide for a three-month Clergy Renewal Leave, continuing the salary and benefits for that period, and providing for pulpit supply in the pastor’s absence, with a request of a continuing commitment of at least two years as pastor of COTH after the Clergy Renewal Leave concludes.

**Installation Commission**

TE Stan Jewell, Presbytery Moderator to preside

TE Susan Boucher

TE Bill Sanders

RE Bruce Evashevsi, Church of the Hills

RE Anne Bond, Central

Invited to sit with the commission:

RE Judy Jenson, Church of the Hills

TE Jim Webb, Presbytery of Plains and Peaks

**Arvada and Bill Sanders**

Approved the interim pastor contract:

$53,855 cash/housing ($37,355 as cash, $16,500 as housing)

$ 4,115 SECA

$20,905 Board of Pensions

$ 2,500 Mileage (Reimbursable at IRS rate)

$ 1,000 Continuing Education (Maximum reimbursement)

$ 750 Professional Expenses (Maximum reimbursement)

4 weeks paid vacation (including 5 Sundays)

2 weeks study leave

**Westminster and Mike Motsko**

The committee approved the interim pastor contract between Mike Motsko and the session of Westminster Presbyterian Church for 12 months to begin on February 1, 2016 and extend through January 31, 2017.

**Effective Salary**

Cash $28,140

403(b) $ 3,658

Housing $18,500

Total $50,000

**Board of Pensions**

Medical @ 23% $11,568.54

Pension @ 11% $ 5,532.78

Death/Disability @ 1% $ 502.98

Supplemental $ 1,548.00

Dental $ 443.40

Subtotal $19,595.70

**Reimbursable Expenses**

Auto Allowance $ 2,500.00

Moving Expense $ 1,256.30

Continuing Education $ 1,750.00

Professional Expenses $ 3,600.00

Total $ 9,106.00

**Total Compensation $79,000.00**

**Korean Central and Pastor John Yu**

Approved the terms of call.

**Effective Salary**

Cash Salary (Annual) $ 31,000.00

Fair rental value of manse $ N/A

Housing Allowance (annual) $ 24,000.00

Utilities Allowance $ N/A

Deferred Compensation $ N/A

Other allowances $ N/A

**Total $55,000.00**

**Reimbursable expenses (by voucher)**

Automobile expense (up to) $2,400.00

Business/Professional expenses (up to) $2,000.00

SECA supplement (up to 50%) $ N/A

Continuing education (up to) $2,000.00

Other allowances $3,600.00

**Moving Costs (up to) $7,500.00**

Full medical, pension, disability and death benefit coverage under the Board of Pensions: 36.5%

Paid Vacation: 4 weeks including 5 Sundays

Paid Continuing Education: 2 weeks per year

**Installation:** February 27 at 2 p.m.

**Georgetown and Tom Ulrich**

Approved the terms of call:

Cash Salary $26,400

Housing Allowance $ 3,600

Total $30,000

**Reimbursable expenses** (by voucher)

Automobile expense ($0.575 per mile) $ 1,500

Business/professional expenses $ N/A

SECA Supplement $ N/A

Deferred Compensation $ N/A

Continuing Education $ 750

Moving Costs  $ N/A

Full medical, pension, disability, and death benefit coverage under the Board of Pensions

Paid Vacation: 4 weeks annually, including 5 Sundays

Paid Continuing Education: 2 weeks annually, including 2 Sundays

**Capitol Heights and Larry Grimm**

Approved the Parish Associate contract between Capitol Heights Presbyterian Church and Larry Grimm.

**Peoples and Dr. Darryll Young**

Approved the Agreement for Termination and Separation between Peoples Presbyterian Church and Rev. Darryll Young. The terms of dissolution are:

1. Two and a half months (ten weeks) of salary for severance and housing will be paid bi-monthly. The final payment will be through Payroll One, on March 31, 2016.
2. Ten days of unused vacation time will be paid 1-10 for April
3. Pension\medical will be paid through April 10.
4. There are no loans or housing costs to be repaid by the Pastor.
5. FICA payments in the amount of $5,100.00 for 2015 will be paid to Rev. Young, in full by December 31, 2015. A W-2 formwill be issued through Pay Roll One as a record of payment.
6. Rev. Young will remove his personal books, papers, and belongings by January 18, 2016. The desk computer and all other church property will remain in the church office.
7. Rev. Dwight Blackstock will arrange to conduct an exit interview with Rev. Young by January 31, 2016.
8. Rev Young is not the administrator and does not have responsibility of Church social media.
9. The effective date that ministry duties will cease is the morning of January 18, 2016.
10. The date that the relationship between Rev. Darryl Young and Peoples Presbyterian Church is dissolved will be January 18, 2016.
11. Rev. Darryl Young will sign the ethics policy on separation.

**Lyn Hull**

Approved for RE Lyn Hull to serve communion on January 3, 2016 at Church of the Eternal Hills and February 5, 2016 at Trinity Presbyterian Church.

**Joanne Dyson**

Approval for JoAnne Dyson to be compensated by Northglenn United Methodist church for providing pastoral care to its homebound members; there is a cap of 10 hours a week $25 per hour plus mileage; visits are not being made to previous members of Thornton Presbyterian Church.

**COM Policies**

Agreed to changes in the following documents:

* + 1. Employee References and Release
		2. Follow-up Suggestions
		3. COM Interim Pastor Interview Rev3
		4. Interim Training Policy Rev2October
		5. COM Draft Interim Process Flow NarrativeRev3

The meeting was adjourned at 9:11 p.m. with prayer by Moderator Stan Jewell.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TE Cathy Ulrich

Interim Stated Clerk