

Transitional Presbytery Pastor Position Description

Lead the Presbytery of Denver during the transitional period in implementing the current Vision of the Presbytery of Denver as well as leading or actively participating in the process of re-evaluating and redefining this vision.

1. Head of Staff
 - a. Supervise and coordinate administrative and programmatic staff of the presbytery to create a sense of team, community and excellence in ministry.
 - b. Interface with the Stated Clerk about the essential work of the Presbytery. (The Stated Clerk reports to the Presbytery through the Council.)
2. Moderate Council and facilitate/coordinate Work Groups
 - a. Moderate monthly meetings of Council, coordinating the docket with Stated Clerk and Work Group moderators, and guiding the Council to implement the current Vision of the Presbytery of Denver
 - b. Resource the Work Groups of the Council either by attending their meetings personally or coordinating with programmatic staff and the Stated Clerk to resource Work Groups.
3. Lead or Actively Participate in the work of the “Assessment and Affirmation of Our Context, Identity, and Leadership Model” Committee. Participate in a Visioning Process (either leading or supporting) which includes the development of a Visioning Team with a goal to chart a new course into God’s future for our presbytery including:
 - a. Revise and/or rewrite “Design for Mission” created in 1998 and our current vision statement or create a new Vision and Mission Statement which will guide the Denver Presbytery for the years to come.
 - b. Create a vision which will serve as the basis for the development of a Ministry Information Form for the search for a new leader of our presbytery.
 - c. Establish the fundamental priorities for Presbytery’s next Strategic Funding Plan – providing direction on Presbytery financial reserve levels and potential strategic investments.
4. Provide pastoral care and support for presbytery ministers and serve as contact for congregations with questions, conflicts, and difficulties.
 - a. Get to know the minister members of the presbytery, help assimilate new ministers, respond to pastoral needs of the ministers interfacing with the Pastoral Care team, and provide regular minister member worship and fellowship opportunities (inviting Commissioned Lay Pastor and Certified Christian Educators).
 - b. Visit congregations for worship, respond to the needs of congregations directing them to the proper presbytery resources, and sustain a sense of the identity, vision, wellbeing and connectionalism of the presbytery as a whole.
5. Resource and support the Committee on Ministry and Nominating Committee by attending their meetings and being available to their moderators to provide information, counsel, and support within the bounds of pastoral confidentiality.
6. Resource and support the work of the Committee of Preparation for Ministry, the Task Forces, Mission Partnerships, and Covenant Communities either personally or by coordinating programmatic staff and the Stated Clerk’s support and resourcing of these groups.
7. Resource and support the causes of Social Justice, Racial Reconciliation, Ethnic Diversity and Multi-Culturalism (supporting the work of the Diversity Roundtable) within the Denver Presbytery and the communities it serves.
8. Participate actively as the Presbytery Leader in the vital and ongoing relationship of the Presbytery of Denver with the Presbytery of Zimbabwe.
9. Attend meetings of the Synod of the Rocky Mountains and General Assembly and interpret their work and decisions to the Presbytery.
10. Serve as liaison or coordinate programmatic staff to serve as liaison with Highlands Joint Committee.

Accountability: The Transitional Presbytery Pastor and Head of Staff is accountable to the Council with an annual performance and compensation review provided by the Council’s Personnel Committee.